ONLINE CONFERENCE ATTENDEE GUIDELINES

SOFTWARE/WEB INTERFACE

An IS&T online conference or meeting may use various platforms depending on the program event(s):

- Short Courses: GoToTraining* or Zoom
- Technical Sessions: GoToTraining* or Zoom
- Workshops: GoToMeeting, Zoom, or Gather.town
- Interactive Paper Poster Session: Gather.town
- Attendee Networking/Social Events: Gather.town or Zoom

  *If running Linux, we recommend using Chrome as your browser; Chrome is the GoTo platforms preferred browser, but not necessary if running on Mac or PC.

ONLINE ETIQUETTE

Please adhere to the following etiquette to enable us all to have an enjoyable meeting.

- Join the event 10-15 minutes before it is due to start.
- Input your full name and organization (abbreviated as necessary to fit).
- The IS&T team will be online for the duration of the event. If you have any technical issues during the talks, send a private message in the chat box to Organizers or email registration[at]imaging.org.
- Keep your audio muted unless you are presenting; if you forget to do so, the organizers reserve the right to mute you.
- Participants are encouraged to share their camera and turn on their mic when asking questions and/or called on.
- While it should never to come to this, the organizers reserve the right to dismiss anyone who is disrupting the meeting. Please refer to the IST Code of Conduct.
- Remember that the sessions are being recorded in their entirety and the recordings will be available after the conference. Participation in the event means consent to be recorded.

Asking Questions During a Presentation or Class
- Depending on the format, instructions will be given for how to ask questions, i.e., raise virtual hand, turn on webcam, etc. Please follow the guidelines.
- We highly encourage anyone asking questions to unmute and turn on their webcam, then ask the question aloud. We recognize doing so is not always possible, so questions in the chat will also be entertained.

Chatting During a Presentation or Class
- It is entirely appropriate to use the chat function during talks, to add additional information, pose queries, etc. (Inappropriate or rude comments will not be tolerated; see IST Code of Conduct.)

If you have any questions about the running of the live events, please email registration[at]imaging.org.